

Members Present: Leighton Price, Bill Hallisey, Charlie Bletzer, Patrice Hatcher, Christine Pratt & Alan Zanotti.

Also in attendance: Mr. Richard Knox.

5:05 p.m. Call to Order & Public Comment –

No time for public comment tonight

5:02 p.m. Use of Spaces for Special Events

1. Amy Carpenter, from the Plymouth Area Chamber of Commerce, requests use of the parking spaces on Water Street (from the corner of Brewster Street to Leydon Street) and to close and use the back portion of Jenny Grist Mill lot from 5am-4pm on August 23-24, for the annual Downtown Waterfront Festival. She also requests Park Plymouth to arrange for Park Plymouth to bag the meters along the Water Street area.

Ms. Hatcher motions to accept the request as presented and
Mr. Hallisey seconds.

Passed | 6-0-0

5:15 p.m. Park Plymouth Operations –

1. Instructions for the P&D overlays seem to be working well.
2. There is still an issue with the solar machines working properly, due to inclement weather.
3. Installation of 2 poles and four head meters on North Street was completed the other day without incident.
4. The Board discusses the possibility of asking Park Plymouth employee Linda Vaivarins to off-set some hours to make up for the loss of a town ticket writer, so other Park Plymouth employees can clean up some graffiti on poles.
5. Mr. Ruggiero filed a police report for two more meters that were stolen from the waterfront, near Issacs. Ms. Pratt will call the insurance company and inquire about the deductible before making a decision on whether to file a claim.
6. Mr. Ruggiero reports that marking of registrations hasn't been as successful as anyone had hoped. A few batches were sent to the RMV but the number of marked registrations is low. They are revising the polling criteria for the RMV and sent another 1000 notices to offenders. Jarred and Bill found the class at the RMV helpful in identifying plates; they know how to access the database, mark and unmark registrations.
 - a. The Board discusses setting a policy that will handle repeat ticket offenders who don't take the program seriously. Mr. Price will talk with Mr. Marzelli about how to handle this issue.
7. A Single letter to replace N1& N2 letters has been drafted by Mr. Price and shared with the Board. He asks for further input; the letter still needs work.

- a. Ms. Pratt relays to the Board circumstances surrounding her registration being marked erroneously. After researching her legal options, she learned her only recourse is to sue the Town. She thinks sending letters is necessary to keep this situation from happening again. Mr. Price will contact Mr. Marzelli about adopting a policy to handle this issue.

6:15 p.m. Bills & Financial Information –

- 1. Clancy Systems International
April system support fees, preprinted tickets,
Ticket bags and letters \$4257.38

- Mr. Bletzer motions to pay the bill and Mr. Hallisey seconds **Passed | 6-0-0**

- 2. South Shore Savings Bank offered the best deal on a short term CD. \$65, 000.00 plus interest will be available for withdrawal in November.
- 3. Auditor shared a preliminary report on the audit with Ms. Pratt and Mr. Price. He will provide a more in depth report later.
- 4. Ms. Pratt shares with the Board the Draft Budget Proposal she and Mr. Zanotti worked on. Ms. Pratt and Mr. Zanotti are reviewing their minutes and will present a copy for Board review at the next meeting. The Budget document will be complete once the Board decides on how they plan to move forward with their repeat offender policy. Ms. Pratt will print off a copy of the report for Mr. Sylvia.

6:50 p.m. Mr. Bletzer motions to adjourn and Ms. Pratt seconds.

Next meeting will be held on Tuesday, August 26, 2008 at Town Hall.

Respectfully submitted by PGDC Secretary Mr. William Hallisey

Signed: _____ Date: _____
William Hallisey